



Dovey Yacht Club / Clwb Hwyllo Dyfi

A Company limited by guarantee. Registered in Wales No: 09672634

Registered Office, The Wharf, Aberdyfi, Gwynedd, LL35 0ED Tel: 01654 767607

Minutes of Directors Meeting 22nd October 2016 in the Clubhouse

Present:

Andy Baker (AB), Des George (DesG), Don Gillespie (DG), Steve Hardman (SH), David Inman (DI), David Mason (DM), Bob Usher (BU),

Apologies: Paul Dalton (PD), Steve Lister (SL), Phil Morgan (PM),

Minute no.	Minute	Action by
2016/170	Bob Usher took the chair	BU
2016/171	The minutes of the meeting of the 3 rd September 2016 were accepted as a reasonable record of that meeting subject to matters arising.	DI
2016/172	Minute 165 It should be added that Alison Woodbridge suffered the early stages of hypothermia on the day but was fully recover by the following day to take part fully in that day's sailing Tony Hannon recovered satisfactorily.	
	These two events have reminded directors that their First Aid Certificates are to expire. A First Aid Course is to be organised before the beginning of next year's season.	DG, SH, DesG
2016/173	Minute 168. Josh Cooper to be presented with a bottle of Scotch and a vote of thanks at the Prize Giving evening to be held 22 nd October 2016.	DG BU
2016/174	Steve Hardman presented papers proposing a Handbook for Employees, a New Employee Induction Form, a Safety Boat Induction Form, a new Start Details Form, a Medical Questionnaire and a paper on the Clubs attitude towards Harassment and Bullying. Further consideration and discussion before the relevant procedures are brought into force. Ab is to have the proposed Employee Handbook checked by a professional HR Consultant.	AB, DesG, SH
2016/175	As at 21 st October £8,183.89 in the bank.	SL

2016/176	<p>Since the last meeting the following have been paid Safety boat wages/fees. £5,484.00 Instructors. £1,368.00 New outboard and repairs to old one £3,012.00 Accountants and Auditors Fee. £2,400.00 It should be noted that this fee includes for the management of the PAYE</p>	SL BU
2016/177	<p>Safety Boat staffing whilst a large amount it is within the anticipated budget considered appropriate when it was established two years ago by Rupert Tildesley</p>	SL
2016/178	<p>Members are to be encouraged to pay their subscriptions either by cheque or if they wish by BACS transfer to our bank, NOT by PayPal as we lose some 3.5% in charges when we receive the monies this way. (This was discussed from a point raised at the AGM) PayPal can still be used for Training Courses.</p>	DM/SL
2016/179	<p>Subscription fees for 2017 are to be set according to the list at the end of these minutes. The subscription renewal notices are to go out to members by mid November.</p>	SL/ DM
2016/180	<p>I have been working on a purchasing policy for the future and I should have a draft ready for the next meeting. However, at this time of the year purchasing should not be an issue but if before the next meeting anyone requires to spend, say, more than £50.00, perhaps they would run it past me first??</p>	SL
2016/181	<p>Sailing Secretary: Easter 2017 is 14th to 17th April. It is intended that the format of sailing as existing will continue for the coming year. Chelmarsh Weekend. 19th to the 21st May GP14 Super Eight Welsh Area Championships Event Traing on Frioday the 30th. The event itself is on the 1st and 2nd of July. Rupert Tildesley to be the Officer of the Day for the event.</p>	DG Desg, BU
2016/182	<p>As reported at the last meeting the rib is now tired and needs replacing. Steve Hardman had spent a considerable amount of time and effort in considering various manufacturers and models of rib. The specification of the proposed rib must comply with anticipated regulations from the RYA in particular. It must be "Future proofed" as far as possible The Club's budget is £25,000 Two companies are to be asked to provide detailed quotations. They are Ribcraft for their 585 model and Excess Ribs for their 6metre model.</p> <p>Steve was asked to return to the two companies and</p>	

	build up all the information including future maintenance and report to the next Board meeting following which an order could be made to ensure delivery for the beginning of the 2017 season. Don / Des and Steve to agree the specification	SH/DG/DesG
2015/183	The funding of the new Rib was discussed. Bob Usher agreed to visit the Bank in Aberystwyth to discuss with them a suitable loan.	BU
2016/184	Bob had arranged for Signor Salvador Raymundo to carry out some painting to the window frames	BU
2016/185	Bob had contacted the brewery to discuss the replacement of the bar coolers. There is to be no cost to the club. Brewery will require their beers to be sold. There will not be a major difference in the beers and other drinks that are sold currently.	BU
2016/186	Takings over the bar at the time of special events helped the bar income considerably. £2,850 From the Wolverhampton Aberdyfi Bike Ride and £1,037 From the Rupert Tildesley organised bike ride in September.	BU
2016/187	Prize Giving is to be held on the 22 nd October 39 members have put their names on the list. Catering is to be by Signor Salvador Raymundo Puma Siespina	BU
2016/188	Christmas Dinner 3 rd December Caterer booked	BU
2016/189	New Year's Eve Disco. Chris Taylor booked to be DJ only and nothing to do with bookings or ticket sales.	BU
2016/190	Accidents: none	ALL
2016/191	Handbook for 2017 Assumed that Meryl Gover will undertake the work as usual.	DG
2016/192	Steve Hardman recommended that we invest in a heat sealer for plastic bags to keep papers, flares and other items dry particularly when being used in damp conditions such as the safety tubs. Agreed that such a machine should be bought. Estimated price £50.	SL BU DesG
2016/193	Bob Usher announced that he wished to step down from Commodore, the position he has made his own for the last five years. Concern was expressed that there are no obvious contenders for the position. Bob proposes sending an email out to all members at the appropriate time announcing his wish to retire. It was the meetings opinion that the role of Commodore should be defined and many of the duties that Bob has taken on transferred to other Directors.	BU
2016/194	Date of next meeting. SUNDAY 4th December at 1100hrs in Clubhouse.	ALL

DYC Membership Report – 19th October 2016

Separate attachment:

Membership numbers and income as at 19th October 2016

Renewals/non-renewals by Membership Type:

- Business and Club	2	(0)	
- Family	62	(10)	
- Senior	39	(2)	
- Single	17	(4)	
- Student	3	(3)	
- Junior	10	(4)	
- Social	76	(5)	
- Life and Honorary	annual		34
- Total	243	(28)	
- New members	13	(9 full/7 Social)	
- Social membership %	31%		
- Headcount	511		
- Formal cancelled memberships			14 (plus all non-renewals for 2015 have been deleted)
- Income to date for 2016	£30,230	(incl. £1,201 VAT)	
- The 100 club has 126 members - income for 2015 = £1,500 – 2016 to-date £1,296			

59 boat fees paid for 2016 (cf – 62 for whole of last year)

7 adult club and 2 junior club boat fees paid for 2016 (cf 18 for whole of 2015)

Proposed Subscriptions for 2017

Membership Category	2016	2017
Business	250	250
Family	160	165
Junior	35	35
Rowing club	500	500
Senior	75	75
Single	120	125
Social and Partner	100	100
Social Single	65	65
Student/Young Person	60	60
Hon Annual/Life	0	0
Employee	0	0
Craft Fees		
Dinghy	120	130

Additional Dinghies	60	70
Junior Dinghy	60	60
Sailboard	0	0
Multihull	180	190
Club boats	120	130
Club boats Junior	60	60